



## DISCIPLINE

Teachers are the primary people responsible for disciplining students, and counseling and guiding students towards appropriate behavior. The Director and Evening Naturalist are available as resources if you need assistance.

*Thank you for creating a safe effective learning environment for your students!*

### STUDENT EXPECTATIONS

On the Health form, page 2, both the child and the parent sign a contract:

A THREE-STEP DISCIPLINE POLICY IS USED AT THE OUTDOOR SCHOOL

FIRST OFFENSE: The student will have a conference with his/her teacher.

SECOND OFFENSE: The student will call and tell you how he/she has misbehaved.

THIRD OFFENSE: The student will call to tell you that you need to take him/her home.

I have read and understood the above consequences for breaking the rules established at the Outdoor School, and understand that I will be required to transport my child home immediately should a third offense take place. Students sent home for discipline will not receive a refund.

Parents will be notified of any illness or injury to their child and appropriate care will be given. In the event of an emergency in which I cannot immediately be reached, I authorize medical and/or surgical care for my child while he/she is attending or en route to or from the Stanislaus County Office of Education Program.

I understand that if it is determined that my child has a communicable disease, or evidence of lice or nits, I will be required to transport him/her home immediately.

I give consent to Stanislaus County Office of Education (SCOE) and/or Foothill Horizons Outdoor School to photograph, record or videotape my child's image and voice. I understand and agree that this may include his or her likeness and/or voice in public displays, downloadable video slide shows, our website, pamphlets or other media that may be reproduced for use by SCOE, Foothill Horizons Outdoor School or other agencies with the approval of SCOE. I further agree to release, defend, and hold harmless such agencies, its staff, SCOE and/or Foothill Horizons Outdoor School and its staff, as well as any agent that may be designated from any damage or cause of action, which may result from the use of my child's image or voice in any of its projects. This includes, but is not limited to any cause of action related to invasion of privacy.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Signature of Student

### ONCE STUDENTS ARRIVE AT FOOTHILL:

1. **They are reminded that school rules apply**
2. **Naturalist review expectations**
3. Counselors read "Foothill Horizons' Top Ten Rules" to their students on their first day here:

#### TOP TEN RULES

1. *Stay with your group unless you have permission to leave. Do not go into your dorm without your counselor.*
2. *Yours is the only dorm room you are allowed in.*
3. *There is no candy or gum allowed. If you have any, turn it in to your counselor or teacher on Monday.*
4. *No cameras in the bathrooms. No slap-flash.*
5. *Clean up after yourself in the bathroom.*
6. *Only use the fire door and intercom for emergencies.*
7. *Do not play-fight, or hurt anybody's feelings.*
8. *Do not touch the rafters or hang anything (like towels) from them.*
9. *Do not graffiti or vandalize Foothill Horizons property.*
10. *Listen to your counselors, and follow their directions.*

## CONSEQUENCES

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Foothill has two independent systems of discipline:

1. Time off of Freeplay
  - a. Used by naturalist, teacher, counselor for an individual student or whole group
  - b. Maxes out at 15 minutes of detention per day. Resets each day
2. 3 step system
  - a. Used by teachers and foothill staff (NOT conselors)
  - b. Student have 3 steps for their entire stay at Foothill (does not reset each day)

### STEP SYSTEM

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Teachers are responsible for issuing steps. In the event that a teacher is not present, Foothill staff will out a child on a step. Foothill staff is always available to advise.

Step 1: Teacher and student have a conference, written in step book.

Step 2: Teacher and student have a conference, document in step book, and call home.

Step 3: Student must go home.

(See discipline guide for determining what behaviors fit each step)

### THE DISCIPLINE BOOK (STEP BINDER)

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Teachers document all steps in a binder to allow for consistency and communication. Below is a sample entry for a student:

Student \_\_\_\_\_ School \_\_\_\_\_ Group \_\_\_\_\_

**STEP # 1**      **Date:**

Behavior:

**Student's Teacher:**

**Person Issuing Step (if not teacher):**

**STEP # 2**      **Date:**

Behavior:

**Student's Teacher:**

**Person Issuing Step (if not teacher):**

**STEP # 3**      **Date:**

Behavior:

**Student's Teacher:**

**Person Issuing Step (if not teacher):**

Student statement (optional) "I will. . . \_\_\_\_\_"